



FORMATION ANGLAIS e-learning

OBJECTIFS : Apprendre ou revoir les bases grammaticales, élargir son vocabulaire de tous les jours, des affaires et améliorer sa compréhension

PUBLIC ET PRE-REQUIS : Toute personne souhaitant s'initier à l'Anglais par le biais de l'envoi sur messagerie de cours et d'exercices avec corrigés.

DUREE : 15 minutes par jour du lundi au vendredi

GRAMMAR

- Present & past
- Present perfect and past
- Future
- Prepositions (time/place/movement)
- Modals
- Comparatives & superlatives
- Conditionals
- Questions
- Articles & nouns
- Adjectives & adverbs
- Reported speech
- Passive

SOCIALIZING

- Automatismes
- Greetings/introducing a colleague/goodbyes
- Welcoming visitors
- Entertaining visitors (conversations/directions/restaurants/hotel)
- Asking & giving opinions
- Making requests / polite questions
- Asking and giving direction
- In a restaurant
- In a hotel....

VOCABULARY

- Travel
- Hotel
- Restaurant
- Difference between make and do
- Difference between tell and say
- Describing people
- Describing feelings
- Describing places
- Holiday
- Numbers
- Alphabet
- Symbols
- Everyday vocabulary (vêtements, animaux, temps, maison, objets, bureau...)

ON THE PHONE

- Alphabet
- Taking a message
- Leaving a message
- Asking information
- Giving information
- Sorry...
- Placing an order
- Booking a flight
- Making a reservation (hotel/restaurant..)
- Travel arrangements...

BUSINESS

- Explaining and presenting your company
- Explaining and presenting your job
- Making a presentation
- Describing trends
- Business letters/e-mails...
- Describing & comparing products
- Meetings...